

## Design grant report

**DESCRIPTION:** *This section not only serves as your design grant report, but it will also illustrate to the jury the work your team did and the progress you have made in the last six months. Your team will also be asked to attach a final design phase budget.*

- 1. Did the composition of your team evolve over the design phase, and if so, why and how did this happen?**
- 2. How has your understanding of the problem evolved since you first defined it in your design grant application?**
- 3. What questions did your team seek to answer during the design phase, and what did you learn as a result?**
- 4. Please provide at least one example of a course-change your team made as a result of your learning during the design phase.**
- 5. Outside of your team's participation in the design sessions organized by the Boston Fed, what activities did you undertake?**
- 6. To what extent did your team engage community members in the design phase, and what did you learn from this?**

### Design grant budget report

Please complete this template to reflect your final design grant spending, based on the approved budget submitted at the start of the design phase.

Expense descriptions should include the names of payees in the case of sub-grantees (e.g. team members receiving grant funds) or consultants that were hired. Please use a separate line for each payee or sub-grantee.

| Revenue description                   | Total amount | Cash or in-kind? | Source (please use one line per source) |
|---------------------------------------|--------------|------------------|---|
| Working Cities Challenge design grant | \$15,000     | Cash             | Boston Fed                              |
|                                       |              |                  |   |
|                                       |              |                  |   |
|                                       |              |                  |   |
|                                       |              |                  |   |

| Expense description (please use one line per item or payee) | Budgeted amount | Actual amount spent | Amount from WCC grant |
|---|-----------------|---------------------|-----------------------|
|   |                 |                     |                       |
|   |                 |                     |                       |
|   |                 |                     |                       |
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|   |                 |                     |                       |

*Note: you may add or delete rows as needed.*